

# MINISTRY OF EDUCATION, HERITAGE & ARTS

## YEAR 11 COMPUTER STUDIES – Worksheet 8 - 2021

**Instruction:** Use your activity book to write the answers only.

### Strand 1 – Computers and Applications

**Multiple Choice Questions** – Select the best answer for questions 1 - 3.

**(3 marks)**

1. A utility program that makes copies of files to be used in case the originals are lost or damaged is a
  - A. Backup program.
  - B. Uninstall program.
  - C. Antivirus program.
  - D. Diagnostic program.
2. A word processing feature that enables the user to quickly find the right word or an alternative word with similar meaning is
  - A. reference.
  - B. thesaurus.
  - C. word wrap.
  - D. spelling and grammar.
3. Statistical calculations and preparation of tables and graphs can be done using
  - A. Adobe Photoshop.
  - B. PowerPoint.
  - C. Notepad.
  - D. Excel.

### Short Answer Question

- (a) Differentiate between an impact and a non-impact printer in relation to the printing method used. **(2 marks)**
- (b) Explain one purpose of Magnetic Ink Character Recognition (MICR). **(2 marks)**
- (c) Describe one place where supercomputers are used. **(2 marks)**
- (d) Explain the function of the Complementary Metal Oxide semiconductor (CMOS). **(2 marks)**